



J. Michael Conley Elementary School at Southwood

2400 Orange Avenue East
Tallahassee, Florida 32311
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Ben Threadgill, Principal

Ava Williams, Assistant Principal

August 8, 2023

Dear Parents and Guardians,

Welcome to the 2023-24 school year at Conley Elementary! As we have been planning for the start of school I wanted to share a few changes to the transportation options available to you before and after school. We take the safety of our students very seriously and the changes made have been done so to keep everyone safe while under our supervision.

Before School:

- Buses – Students may ride a bus to school from their residence. Representatives from transportation will be at school during orientation. Routes can also be found at <https://www.leonschools.net/Transportation>
- Car Rider – Students arriving to school by car may only be dropped off after 7:45am. Students arriving by car must be dropped off in the car loop which starts just to the east of Four Oaks Blvd, behind the cafeteria. Due to safety concerns, students may not be dropped off in the Southwood neighborhood to then walk to school.
- EDEP – If your child needs to arrive at school prior to 7:45am they can enroll in our EDEP before school program. More information can be found under the Parents > EDEP Information Link on our school webpage.
- Walking – Students who walk to school must walk from their residence in the neighborhood and cannot be dropped off on the curb on Orange Avenue or in the Southwood neighborhood. Students may not arrive until supervision begins at 7:45am.

After School:

- Buses – Students may ride a bus from school to their residence. Representatives from transportation will be at school during orientation. Routes and information can also be found at LCS Transportation Webpage.
- Car Rider – Students who leave school by car must be picked up in the car loop which begins just to the east of Four Oaks Blvd, behind the cafeteria by 3:15pm. Due to safety concerns, students will not be allowed to walk to Orange Avenue or the Southwood neighborhood to wait for a car to pick them up. Parents must drive through the car loop and may not park and walk up to the car pickup line.
- Van Rider – Students may be picked up by an approved outside private afterschool program.
- EDEP – The Conley Extended Day Education Program runs from school dismissal until 6:00pm daily. More information can be found under the Parents > EDEP Information Link on our school webpage or by emailing morgank2@leonschools.net
- Walkers – Students may walk home after school with parent permission to a residence within reasonable walking distance (less than two miles). Due to safety concerns, students will not be allowed to walk into the Southwood neighborhood to wait for a ride home. Parents who choose this option must complete the Walker Verification Form prior to allowing their child to walk home from school.

Sincerely,



Ben Threadgill